



# Communication with Shareholders / Investors Policy

PT Prodia Widyahusada Tbk

Rev: 00

November 2017

## **Policy on Communication with Shareholders/Investors**

PT Prodia Widyahusada Tbk ("the Company") is committed to continually striving to enhance the role and participation of shareholders/investors through effective and continuous communication in order to achieve the Company's objectives.

### **Principles of the Policy on Communication with Shareholders/Investors**

1. The Company prioritizes open communication, transparent and fair disclosure, equal treatment of shareholders/investors, and protection of their interests, upholding the integrity, timeliness, and relevance of the information provided.
2. The Company ensures the accuracy of information conveyed to shareholders/investors so that they can make the best decisions regarding their investments in the Company.
3. Communication with shareholders/investors and the investment community is conducted in accordance with the prevailing regulations and rules established by the capital market authorities.

In establishing relationships with Shareholders/Investors, Insan Prodia are obliged to:

1. Provide complete and accurate information to investors, upholding transparency, and clarity without containing ambiguous elements.
2. Ensure equal and fair treatment so that investors can exercise their rights in accordance with the Company's Articles of Association and prevailing laws and regulations.
3. Build honest and effective communication continuously.
4. Maintain investors' trust and ensure sustainable business growth.
5. Fulfill obligations and responsibilities in accordance with the Company's Articles of Association, all decisions taken legitimately in the General Meeting of Shareholders, and applicable laws and regulations for each shareholder.
6. Maintain independence by rejecting any investor interference in the Company's operational activities that are the responsibility of the Board of Directors, in accordance with the provisions of the Company's Articles of Association and prevailing laws and regulations.

## **I. Corporate Communication Activities with Shareholders/Investors**

### **I.1 General Meeting of Shareholders (GMS)**

The GMS is a forum for shareholders to meet and exchange opinions with the Company's Board of Commissioners and Board of Directors. The Board of Commissioners and Board of Directors must be present to answer questions raised by the shareholders. In accordance with the provisions of the Company Law and Articles of Association, the GMS is held at least 1 (one) time in 1 (one) year in the form of an Annual GMS, which must be held no later than 6 (six) months after the financial year ends. The Extraordinary General Meeting of Shareholders (EGMS) can be held, if necessary, at any time in accordance with the needs of the Company.

GMS is conducted in accordance with the applicable regulations. The Company always announces the announcement, summons, and summary of the minutes of the GMS on the Company's website and in nationally circulating newspapers.

The Company ensures adequate preparation to facilitate the participation of shareholders in AGMs. Shareholders who are unable to attend and vote at the GMS are facilitated with the appointment of a proxy as a representative to attend and vote on behalf of the appointing proxy. The Company provides the GMS Rules of Procedure to shareholders at the time of the GMS.

Shareholders, investors, the public, and analysts can openly access and download the agenda, announcement of summons, as well as the summary of the results of the GMS on the Company's website: [www.prodia.co.id](http://www.prodia.co.id) through the downloads menu and the IDX website: <http://www.idx.co.id> through the menu Listed Companies - Issuer Announcements - Code PRDA.

## **1.2 Public Expose**

Public Expose is a public presentation to explain the performance of the Listed Company to the public in order to evenly distribute information about the company's performance. The Company conducts Public Expose in accordance with applicable regulations.

The Company holds Public Expose at least once a year, which is held on the same day as the Company's Annual GMS. In its implementation, the Company conveys important matters related to the Company's performance, including the latest financial and operational performance, the performance of the Company and each business unit, efforts to improve the Company's performance, challenges faced, including conditions of uncertainty, financial projections, corporate social responsibility activities, and other matters deemed necessary by regulators and the Company to be disclosed to the public.

The Company conveys information regarding the plan to hold Public Expose to the Indonesia Stock Exchange (IDX) through IDX website at least 10 (ten) days before the Company's Public Expose. The information on the plan to hold Public Expose includes the date, time, and venue of the Company's Public Expose and the Company's management team who will be present.

The material of the Company's Public Expose is submitted to the IDX at least 3 (three) days before the date of Public Expose. The Company is also obliged to submit a report on the implementation of Public Expose to the Stock Exchange at least 3 (three) days after the Public Expose, which includes, among other things, a summary of the participants' questions and the Company Management's answers and the report of the Public Expose and a list of the participants in the Company's Public Expose.

Shareholders, investors, the public, and analysts can openly access and download the notification plan, materials, and reports on the implementation of the Company's Public Expose on IDX website: <http://www.idx.co.id/> through the menu "Listed Companies - Issuer Announcements - Code PRDA".

## **II. Communication Media between the Company and Shareholders or Investors**

### **II.1 Press Release**

Press Release is an official information issued by the Company in written or recorded form, directed directly to the media, shareholders, investors, analysts, and the public, with the aim of announcing important matters related to the Company, including the Company's performance, achievements, business plans, and so on.

The Company's Press Release must be delivered accurately, in a timely manner, and easily understood by Shareholders or Investors. The Press Release is issued in Bahasa, and if necessary, it can be issued in English. Press Releases containing material information or facts must also be communicated to the Exchange and the OJK.

### **II.2 Company's Website**

The Company's website is created in accordance with the Financial Services Authority (OJK) Regulation No.8/POJK.04/2015 regarding the Website of Issuers or Public Companies.

The Company's website ([www.prodia.co.id](http://www.prodia.co.id)) contains information about the Company that is open to the public and provides access to relevant information for shareholders/investors and the public. The Company discloses annual reports, financial statements, the results of the General Meeting of Shareholders, financial data summaries, and shareholder compositions on the Company's website. This information is listed on the Company's website for five years from the date of publication. Any information on the Company's website will always be updated in accordance with applicable regulations.

## **III Access to Electronic Mail (E-Mail) & Telephone Number**

The Company provides access for shareholders, investors, and the public to communicate with the Company through email: [corporate.secretary@prodia.co.id](mailto:corporate.secretary@prodia.co.id) and [investor.relation@prodia.co.id](mailto:investor.relation@prodia.co.id) or the Company's telephone number: 021 3144182.

## **IV Conclusion**

The Company's Communication Policy will be periodically reviewed in accordance with the prevailing regulations and rules, as well as considering the Company's developments.

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